



## **AGENDA**

### **MONASH ASSOCIATION OF DEBATERS ANNUAL GENERAL MEETING**

12pm, 16<sup>th</sup> September 2013  
Engineering Hall 4, Building 60, Monash University, Clayton Campus

RETURNING OFFICER: Sam Scott

#### **1. President's Welcome**

#### **2. Confirmation of Previous Meetings Minutes**

##### **CONFIRMATION OF MINUTES**

It was moved:

"This meeting confirms that the minutes (attachments 1-3) of the

2012 Annual General Meeting – 17<sup>th</sup> September 2012 and 1<sup>st</sup> October 2012

2013 Ordinary General Meeting – 13<sup>th</sup> May 2013

2013 Extraordinary General Meeting – 26<sup>th</sup> August 2013

are true and accurate records of these meetings.

#### **3. President's Report**

Stephen Moore will present the Annual Report of the President

#### **4. Treasurer's Report**

Sam Scott will present a financial report, including details of the club's income, expenditure and the bank account balance for the year

#### **5. Secretary's Report**

Melissa Matteo will present the Annual Report of the Secretary



## **6. Nomination for Life Membership – Kiran Iyer**

### **LIFE MEMBERSHIP NOMINATION – KIRAN IYER**

It was moved:

“That we confer upon Kiran Iyer Honorary Life Membership of the Monash Association of Debaters and record his name on Schedule One of the Club’s Constitution.”

## **7. ELECTION OF THE 2014 CLUB COMMITTEE**

Nominations will be taken from the floor for the following positions of the 2014 Executive Committee of the Monash Association of Debaters.

PRESIDENT  
VICE PRESIDENT  
TREASURER  
SECRETARY  
ASSISTANT TREASURER  
IT OFFICER  
SEVEN MEMBERS WITHOUT PORTFOLIO

The positions will be filled in the order listed. In the event more nominations for a position are received than places available, a secret ballot will be conducted.

## **8. REGULATORY MOTIONS**

### **BANK SIGNATORIES**

It was moved:

This Annual General Meeting appoints PRESIDENT ELECT; VICE PRESIDENT ELECT; SECRETARY ELECT and TREASURER ELECT as authorised signatories to the bank account of the Monash Association of Debaters from the 1<sup>st</sup> of December 2013 until the end of their respective terms in office.



**ATO AND BANK CONTACT**

It was moved:

This Annual General Meeting nominates TREASURER ELECT as the authorised contact person of the Monash Association of Debaters for the Australian Tax Office (ATO) and the Westpac Bank from the 1<sup>st</sup> of December 2013 until the end of their term in office.



ATTACHMENT ONE

**UNCONFIRMED MINUTES**

**MONASH ASSOCIATION OF DEBATERS**

**Annual General Meeting**

Campus Cinema

12pm 17<sup>th</sup> of September 2012

and

5pm 1<sup>st</sup> of October 2012

Law Basement

Monash University Clayton

**Monday 17/9/2012 12pm, Campus Cinema**

**Attending:** Sam Myers (Minutes), Kiran Iyer, Katie Heading, Sam Scott, Matt Guy, Ash Feurtado, Stephen Moore, Gemma Buckley, Josh Goodwill, Bec Lew, James Beavis, Nisha Dutta, Tom Stansfield, Bec Irvine, Madeline Schultz, Katie Venables, Hannah Denson, Vivienne Jones, Oscar de Lorenzo, Matthew Hendy, Andrew Belyea-Tate, Stephen Schultz, Ian Collins, Shelly Felber, Allan Quanchi, Andrew Elder, Swetha Prabhakaran, Ben Nowotny, Lizzie Tan, Julian Kowal, Geoff Pascoe, Sarah Christie, Chris Bisset, Duncan Wallace, Naomi Lampe, Ash Goodwill, Alex Mirt, Michael Beukelman, Peter Chandler, Gian Tymms, Jake Antmann, Andrew Bisset, Regina Lee, Rohan Waring, Luke Nicholds, John Jordan, Olga Lisinka, Laura Lloyd, Daniel Connell, Jacqui Duong, Sruthi Chandrasekhar, Melinda Bladier, Wallace Huang, Rachel Morris

**Proxies:** Sam Myers (Edward Cliff), Kiran Iyer (Sam Whitney), Katie Heading (Melissa Kennedy), Sam Scott (Ben Needleman), Matthew Guy (Meredith Prior), Ashleigh Feurtado (Olivia Wan), Stephen Moore (Blaise Murraylee), Gemma Buckley (Luke McGreevy), Josh Goodwill (Mel Matteo), Bec Lew (Finlay Gustus), James Beavis (Jacqui Duong), Nisha Dutta (Carmel Wallis), Tom Stansfield (Miran Fernando), Madeline Schultz (Andrew Gaulke), Hannah Denson (Jacob Chakob), Vivienne Jones (Colette Mintz), Oscar de Lorenzo (Nita Rao), Matthew Hendy (Yan Kok), Andrew Belyea-Tate (Liv Killeen), Stephen Schultz (Keefe Chan), Ian Collins (Claire Oakley), Shelly Felber (Tim Fagan), Allan Quanchi (Katy Moore), Andrew Elder (Edwin Anderson), Swetha Prabhakaran (Nhien Dien), Ben Nowotny (Angus Pither), Lizzie Tan (Sameema Nelofur), Julian Kowal (Mike Stern), Geoff Pascoe (Hasini Wickramasinghe), Sarah Christie (Douglas Caillard), Chris Bisset (Dev Bhattacharya), Duncan Wallace (Matthew Tran), Naomi Lampe (Byron Tabet), Shara Teo (email vote), Aditi Das (email vote), Alex Schelleman (email vote)  
Meeting opened at 12.04pm.



## 1. President's Welcome

Welcome

## 2. Confirmation of previous minutes

Deferred to later in meeting.

## 3. Reports

### 3.1. (Gemma) President's Report:

Idea that should continue: sponsoring UNSW IV – would support continuing it  
Offering additional sponsorship to novices and first years for Australs and Worlds.  
Need to make sure that younger members of the club are being trained as old people are leaving

### 3.2. (Nisha) Treasurer's Report:

Graph with income. Shows the priorities in spending, most expenditure goes to tournament sponsorship. Problems: record keeping, something that can be fixed.

Q: Gemma -Can we get an update on the audit.

A: It's at the discretion of the auditor, because we have unbanked income.

Q: Kiran –is that an endemic problem?

A: It's a technical thing. Any income you get, you have to bank it before you submit the income. And it's at the discretion of the auditor as to whether that becomes an issue.

Q: Chris – we've had some really hard working people working at it, is it a question of will or more to do with sheer club size?

A: Club size. More income, more expenditure, all means more paperwork and receipts and form that have to be accounted for and submitted.

Q: Gemma – Can we have an update on grants:

A: We applied for eaters – approved.

Socials: we should have applied.

Austral: we should have.

Can only get a certain amount of money for socials and conference. Caps out. We need to apply to have the grants extended.



### 3.3. (Samuel) Secretary's Report:

There have been some problems with the Secretary and other members of the exec not communicating early enough about things that need to go in Tastebud. This has meant that recently we have had to send out multiple Tastebuds in a week. This could obviously be better improved through communication and should be considered by next year's exec. Secondly, there is a very strict format that the minutes need to conform to as set by CnS. There have been some issues where the Assistant Treasurer has had to spend several days in the lead up to the Audit reformatting the minutes of the exec meetings to highlight financial motions. My recommendation is that each incoming secretary is shown how to format the minutes at the beginning of the year so as to avoid this problem.

### 4. Constitutional amendments

It was moved *'that we remove all the sections of Part 8 outlined in the Appendix to this meeting'*

Moved: Gemma B

Seconded: Madeline S

MOTION FALLS

It was moved *'that we adopt all repairs to the constitution outlined in the Appendix except for the removal of Part 8'*

Moved: Gemma B

Seconded: Madeline S

MOTION CARRIED

It was moved *'that we would abolish the position of IT officer from the executive committee'*

Moved: Stephen M

Seconded: Gemma B

MOTION FALLS

It was moved *'that we would abolish the positions of Male equity officer and Female equity officer from the executive committee'*

Moved: Gemma B

Seconded: Stephen M

MOTION CARRIED

It was moved *'that we would adopt the general amendments outlined in the Appendix to this meeting under the administrative changes section and the relevant sections under the electoral changes sections'*

Moved: Gemma B

Seconded: Stephen M

MOTION CARRIED



## 5. Election of 2013 Executive

### 5.1. Nominations for President were opened:

Stephen Moore (Moved: Matt G, Seconded: Bec L) – Accepted

Stephen Moore was declared President of the club at 2.05pm.

### 5.2. Nominations for Vice President were opened:

Matt Guy (Moved: Gemma B, Seconded: Katie H) – Accepted

Matt Guy was declared Vice President of the club at 2.10pm.

Other appointments were deferred for two weeks until the 1/10/2012.

## 6. Nomination for Life Membership – Ravi Dutta

It was moved *'that Ravi Dutta (2012) be added to the list of Honorary Life Members under Part 7 – Schedule 1 of the constitution'*

Moved: Kiran Iyer

Seconded: Nisha Dutta

Motion carried unanimously

## 7. Regarding Dominic Guinane

Ash presented her view on the situation regarding Dominic Guinane.

The meeting was adjourned for two weeks at **4:13pm** by returning officer until 5pm on the 1/10/2012. Elections will be held for Treasurer, Secretary, Assistant Treasurer, IT officer and the Members without portfolio.



**Monday 1/10/12 5pm, Law Basement**

**Attending:** Sam Myers, Madeline Schultz, Sam Scott, Matt Guy, Gemma Buckley, Josh Goodwill, Andrew Elder, Peter Chandler, Vivienne Jones, Nisha Dutta, Ash Feurtado, Chris Bisset, James Beavis, Katy Moore, Stephen Moore, Bec Lew, Finlay Gustus, Allan Quanchi, Naomi Lampe, Rebecca Irvine, Sameema Nelofur, Jacqui Duong, Nita Rao, Mel Matteo, Julian Kowal, Gian Tymms, Matthew Tran, Wallace Huang, Regina Lee, Shara Teo, Beatrice Paull, Katie Venables, Aditi Das, Rachel Morris, Luke Nicholds, Olga Lisinska, Andrew Belyea-Tate, Stephen Schultz, Rogier Baart, Sruthi Chandrasekhar, Rohan Waring, Miran Fernando, Daniel Connell, Keefe Chan, Matthew Hendy, Ian Collins, Olivia Wan, Zezhong Zhang, Swetha Prabhakaran, Nhien Dinh, Aran Somaskanthan, Nikhil Puppala, Tom Stansfield, Andrew Gaulke, Lynton Gunn

**Proxies:** Sam Myers (Edward Cliff), Madeline Schultz (Melissa Kennedy), Sam Scott (Ben Needleman), Matthew Guy (Sarah Christie), Gemma Buckley (Luke McGreevy), Josh Goodwill (Ash Goodwill), Andrew Elder (Hannah Denson), Peter Chandler (Jacob Chakob), Vivienne Jones (Amit Golder), Nisha Dutta (Carmel Wallis), Ash Feurtado (Sam Whitney), Chris Bisset (Andrew Bisset), James Beavis (Amelia Kearney), Katy Moore (Andrew Rawson), Stephen Moore (Calum Sargeant), Bec Lew (Declan Frey), Finlay Gustus (Meredith Prior), Allan Quanchi (Mike Stern), Naomi Lampe (Byron Tabet), Rebecca Irvine (Liv Killeen), Sameema Nelofur (Lizzie Tan), Jacqui Duong (Katie Heading), Nita Rao (Kiran Iyer), Mel Matteo (Nicole Franklin)

*Meeting reopened at 5.10pm.*

**1. Confirmation of previous minutes**

*It was moved 'that we would accept the EGM and OGM minutes as true and accurate representations of the meetings'*

Moved: Gemma B

Seconded: Sam S

For: 18

Against: 0

Abstain: 56

**MOTION CARRIED**





## **2. Election of remainder of 2013 Executive**

### **2.1. Nominations for Treasurer were opened:**

Katie Venables (Moved: Ash F, Seconded: Beatrice P) – Accepted  
Sam Scott (Moved: Katy M, Seconded: Chris B) – Accepted

Sam Scott was declared Treasurer of the club at 5:45pm.

### **2.2. Nominations for Secretary were opened:**

Samuel Myers (Moved: Matt G, Seconded: Josh G) - Accepted

Samuel Myers was declared Secretary of the club at 5.50pm.

### **2.3. Nominations for Assistant Treasurer were opened:**

Gemma Buckley (Moved: Sam S, Seconded: Madeline S) – Accepted

Gemma Buckley was declared Assistant Treasurer of the club at 5.55pm.

### **2.4. Nominations for IT officer were opened:**

Sam Whitney (Moved: Nisha D, Seconded: Mel M) - Accepted

Sam Whitney was declared IT officer of the club at 6.00pm.

### **2.5 Nomination for 7 Members without Portfolio (MWOP) were opened:**

Andrew Belyea-Tate (Moved: Gemma B, Seconded: Andrew E) – Accepted  
Beatrice Paull (Moved: Matt G, Seconded: Josh G) – Accepted  
Katie Venables (Moved: Sam S, Seconded: Nisha D) – Accepted  
Nisha Dutta (Moved: Ash F, Seconded: Samuel M) – Accepted  
Katie Heading (Moved: Gemma B, Seconded: Samuel M) – Accepted  
Madeline Schultz (Moved: Matt G, Seconded: Sam S) – Accepted  
Andrew Elder (Moved: Matt G, Seconded: Josh G) - Not Accepted  
Josh Goodwill (Moved: Gemma B, Seconded: Ash F) - Not Accepted  
James Beavis (Moved: Matt G, Seconded: Katy M) - Not Accepted  
Wallace Huang: (Moved: Bec L, Seconded: Shara T) – Accepted  
Tom Stansfield (Moved: Andrew G, Seconded: Josh G) – Accepted

Andrew Belyea-Tate, Beatrice Paull, Katie Venables, Nisha Dutta, Katie Heading, Madeline Schultz and Wallace Huang were declared the Members without Portfolio for the club at 12.05am, 2/10/12.



#### 4. General Business

It was moved *'that we appoint Sam Scott to be the contact for the Australian Tax Office (ATO)'*

Moved: Allan Q

Seconded: Samuel M

MOTION CARRIED unanimously

***The meeting was closed by Gemma at 6.15pm.***



ATTACHMENT TWO

**UNCONFIRMED MINUTES**

**MONASH ASSOCIATION OF DEBATERS**  
**Ordinary General Meeting**  
L3 Law Basement, Monash University Clayton  
13<sup>th</sup> of May 2013

PRESENT: Gemma Buckley, Lynton Gunn, Madeline Schultz, Melissa Matteo, Luke McGreevy, Nathan Steinkoler, James Beavis, Katherine Moore, Matthew Guy, Katie Heading, Tom Hvala, Sam Scott, Sarah Christie, Sam Myers, Rohan Waring, Lucinda Walravens, Daniel Kim, Sameema Nelofur, Keene Chan, Monika Mohenska, Adam Anderson, Wallace Huang, Shara Teo, Albert Ho, Asher Winn, Andrew Belyea-Tate, Olivia Wan, Jessica Blake, Swetha Prabhakaran, Andrew Elder, Alex Dehn, Tianxi Liu, Samira Fatemi, Jessica Lew, Eloise Hesse, Rachel Armstrong, Teas Guthrie, Beatrice Duong, Liam Tomlinson, Marissa Thomas, Mitchell O'Hara-Wild, Percy Cheung, Phoebe Ng, Rita Scammell, Adele Redfern,

Proxies: Britt Jeffs to Melissa Matteo, Miran Fernando to Matthew Guy, Melissa Kennedy to Katie Heading, Sam Whitney to Andrew Elder, Naomi Lampe to Wallace Huang, Claire Oakley to Samuel Myers, Katie Venables to Monika Mohenska, Lizzie Tan to Sameema Nelofur, Sasha Lytas to Sam Scott, Jacqui Duong to Beatrice Duong, Rebecca Irvine to Stephen Moore, Luke Nickholds to Luke McGreevy, Andrew Lean to Katy Moore, Aditi Das to Shara Teo, Stephen Schultz to Madeline Schultz, Amelia Kearney to Liam Tomlinson, Andrew Gaulke to Liv Wan, Jack/ Zezhong Zhang to Keefe Caizen Chen,

CHAIR: Stephen Moore (President)

MINUTES: Sam Myers

*Meeting opened at 5:09pm*

**1. President's Report**

Stephen welcomed the membership to the meeting. He reported that Australs trials were of a very high quality and outlined the teams that had been selected. There was some confusion as to the funding situation and an explanation was given.

*Meeting closed at 5:17pm*



**ATTACHMENT THREE**

**UNCONFIRMED MINUTES**

**MONASH ASSOCIATION OF DEBATERS**  
**Extraordinary General Meeting**  
L3 Law Basement, Monash University Clayton  
26<sup>th</sup> of August 2013

PRESENT: Rachel Armstrong, James Beavis, Jessica Blake, Sruthi Chandrasekhar, Alex Dehn, Nisha Dutta, Andrew Gaulke, Andrew Belyea Tate, Matthew Guy, Charlie Hindaugh, Albert Ho, Wallace Huang, Rebecca Irvine, Naomi Lampe, Rebecca Lew, Jessica Lew, Melissa Matteo, Luke McGreevy, Stephen Moore, Sameema Nelofur, Swetha Prabhakaran, Madeline Schultz, Sam Scott, Laura Smith, Thomas Stansfield, Nathan Steinkoler, Liam Tomlinson, Lucinda Walravens, Olivia Wan, Rohan Waring, Sam Whitney, Asher Winn

Proxies: Adele Redfern to Wallace Huang, Ambika Wakhlu to Olivia Wan, Ammar Sukhera to Bec Irvine, Andrew Elder to Andrew Belyea Tate, Ben to Andrew Gaulke, Britt Jeffs to Lucinda Walravens, Carmel Wallis to Liam Tomlinson, Daniel Kim to Albert Ho, Eloise Hesse to Rohan Waring, Gemma Buckley to Madeline Schultz, Katie Heading to Matthew Guy, Katie Venables to Nathan Steinholder, Melissa Kennedy to James Beavis, Miran Fernando to Rebecca Lew, Sasha Lytas to Alex Dehn, Shara Teo to Sameema, Tom Hvala to Melissa Matteo, Victoria Vilagosh to Sam Whitney.

*The Returning Officer presented the proxy list to the meeting for scrutiny by, no objections were received.*

CHAIR: Sam Scott (Treasurer)

MINUTES: Sam Whitney

RETURNING OFFICER: Stephen Moore

*Meeting opened at 5:05pm*

**1. President's Welcome**

*The Chair invites Stephen to speak.*

Stephen welcomed the membership to the meeting. As to orders of business he noted the motion regarding life membership had been postponed to the Annual General Meeting and that as the By-Election was the only order of business the meeting would be brief

**2. By-Election of Secretary**

*Sam Scott passes the Chair to the Returning Officer Stephen Moore*

Due to the resignation of Samuel Myers, the position of Secretary is now vacant. Per S3.2.8 of the Constitution, the position shall be filled by secret ballot. Nominations will be taken from the floor.

Steven explains the voting process and calls for nominations from the floor.



One nomination was received and accepted

**Nominee:** Melissa Matteo

**Moved:** James Beavis

**Seconder:** Sam Scott

Nominated but not accepted by the nominee were Swetha Prabhakaran and Rebecca Le.w

As the number of nominations received did not exceed the number of positions to be filled there was no need for a ballot.

It was moved:  
"This Extraordinary General Meeting elects Melissa Matteo to the position of Secretary of the Monash Association of Debaters for the remainder of the term of the 2012 Committee."

MOVED: James Beavis

SECONDED: Sam Scott

CARRIED UNANIMOUSLY

It was moved:  
"This Extraordinary General Meeting makes Melissa Matteo an authorised signatory to the bank account of the Monash Association of Debaters."

MOVED: Sam Whitney

SECONDED: Stephen Moore

CARRIED UNANIMOUSLY

### 3. Life Membership – Kiran Iyer

*Deferred to the Annual General Meeting by the Mover*

*Meeting closed at 5:27pm*